

## NOTICE

Labour Department, Union Territory, Chandigarh intends to fill up one post of Clerk in the pay scale of Rs.5910-20200 + Rs.1900 Grade Pay, Age 18-25 years, Qualification Bachelor's Degree and proficiency in operation of computer(word processing, spread sheet and a speed of 30 words per minute in English type writing) on temporary basis. The requisite application forms can be obtained from the office of the Assistant Labour Commissioner, Union Territory, Chandigarh, Labour Welfare Centre Building, First Floor, Sector 30-B, Chandigarh or can be down loaded from the link Labour given in website [www.Chandigarh.gov.in](http://www.Chandigarh.gov.in). Application form along with demand draft of Rs.200/- shall not be accepted later than 31<sup>st</sup> May, 2011 upto 5.00 P.M.

NOTE:- Those candidates who have graduated and have already applied for the post of Clerk published in the News Paper "Dainik Bhaskar" dated 6.8.2009 is not required to apply for the said post.

*M. Law*  
for Labour Commissioner, 27/5/11  
Union Territory, Chandigarh.

*27/5/11*

**PUBLIC APPOINTMENT**

**CHANDIGARH ADMINISTRATION  
LABOUR DEPARTMENT**

(Labour Welfare Centre Building, First Floor, Sector 30-B, Chandigarh).

Applications on prescribed Performa (mentioned below) are hereby invited for filling up one post of Clerk from the candidates who fulfill the following terms, conditions and qualifications.

Name of the post	No. of post & category.	Age	Pay scale	Educational Qualification	Fees.
Clerk	1(one) General category.	Between 18 Years and 25 years as on 1.1.2011	Rs.5910-20200 + Rs.1900 Grade Pay (Plus usual allowances admissible to U.T., employees from time to time)	Bachelor's Degree and proficiency in operation of computer(word processing, spread sheet and a speed of 30 words per minute in English type writing)	Rs.200/- in the shape of demand draft payable at Chandigarh in favour of Assistant Labour Commissioner, U.T., Chandigarh.

Note:-

1. Application should be accompanied by self attested copies of certificates/degrees/proof of date of birth (original should be produced at the time of test/interview before the Selection Committee failing which the candidature is likely to be cancelled), demand draft of Rs.200/-.
2. The last date of receiving application is 31<sup>st</sup> May, 2011 upto 5.00 P.M.
3. Government servants may apply through proper channel.
4. Eligible candidates will be required to appear for test/interview before the Selection Committee for final selection on a date to be conveyed later on.
5. Incomplete applications are liable to be rejected straightaway and no correspondence shall be entertained in this regard.
6. No TA/DA is admissible to candidate(s).
7. Those candidates who have graduated and have already applied for the post of Clerk published in the News Paper "Dainik Bhaskar" dated 6.8.2009 is not required to apply for the said post.

*Mr. Law*  
for Labour Commissioner,  
U.T., Chandigarh.  
*E*  
21/5/11

APPLICATION FOR THE POST OF \_\_\_\_\_

Paste recent self attested passport size photograph

1. Name of the applicant. \_\_\_\_\_  
(in Block Letters)

2. Father's/Husband's Name \_\_\_\_\_  
(in Block Letters)

3. (I) Date of Birth \_\_\_\_\_  
(in Christian Era)

(ii) Age as on 01.01.2011 \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_ days

4. Address:  
i) Permanent address \_\_\_\_\_

Pin Code \_\_\_\_\_

ii) Postal address. \_\_\_\_\_

Pin Code \_\_\_\_\_

5. Mobile No./Phone NO., if any \_\_\_\_\_

6. Educational Qualifications:-

S.No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks obtained

7. Nationality. \_\_\_\_\_

8. Category (SC/OBC/Gen/Ex-Ser) \_\_\_\_\_  
(Certificate be attached)

9. Particular of Demand Draft:  
Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ Amount. \_\_\_\_\_

Name of the Issuing Bank \_\_\_\_\_

I hereby declare that the information submitted in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or in-eligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment be forfeited.

(Signature of the Applicant)

Dated \_\_\_\_\_

Place \_\_\_\_\_